

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF OHIO  
NON-APPEAL TRANSCRIPT ORDER

**TO BE COMPLETED BY ORDERING PARTY**

COURT REPORTER \_\_\_\_\_  
 JUDICIAL OFFICER \_\_\_\_\_  
 REQUESTED BY \_\_\_\_\_ PHONE \_\_\_\_\_  
 CASE NAME \_\_\_\_\_  
 CASE NUMBER \_\_\_\_\_  
 DATES OF PROCEEDINGS \_\_\_\_\_  
 TODAY'S DATE \_\_\_\_\_ REQUESTED COMPLETION DATE \_\_\_\_\_  
**FINANCIAL ARRANGEMENTS MUST BE MADE WITH THE COURT REPORTER BEFORE  
 TRANSCRIPT IS PREPARED. METHOD OF PAYMENT IS:**  
 \_\_\_\_\_ PRIVATE FUNDS \_\_\_\_\_ CJA (ATTACH CJA 24) \_\_\_\_\_ IN FORMA PAUPERIS

\_\_\_\_\_  
SIGNATURE OF ORDERING PARTY

**TO BE COMPLETED BY COURT REPORTER**

ORDER RECEIVED DATE \_\_\_\_\_ FINANCIAL ARRANGEMENT DATE \_\_\_\_\_  
 ESTIMATED DELIVERY DATE \_\_\_\_\_ ORDER/DELIVERY TYPE \_\_\_\_\_  
 ORIGINAL \_\_\_\_\_ COPY \_\_\_\_\_ PAGE ESTIMATE \_\_\_\_\_

**MAXIMUM RATE PER PAGE**

	<u>ORIGINAL</u>	<u>FIRST COPY TO EACH PARTY</u>	<u>EACH ADDITIONAL COPY TO THE SAME PARTY</u>
<u>Ordinary Transcript</u> A transcript to be delivered within thirty (30) calendar days after receipt of an order	\$3.00	\$ .75	\$ .50
<u>Expedited Transcript</u> A transcript to be delivered within seven (7) calendar days after receipt of an order	4.00	.75	.50
<u>Daily Transcript</u> A transcript to be delivered following adjournment and prior to the normal opening hour of the court on the following morning whether or not it actually be a court day	5.00	1.00	.75
<u>Hourly Transcript</u> A transcript of proceedings ordered under unusual circumstances to be delivered within two (2) hours	6.00	1.00	.75

**Orig. to Court Reporter; Blue copy to Clerk of Court; Pink copy to  
Court Reporter Supervisor; Gold copy retained by ordering party.**